



Administered by



# Application Form

## To qualify for the Better Energy Warmer Homes Scheme:

- You must own and live in your own home
- It must be built before 2006
- You must receive one of the following:
  - Fuel Allowance as part of the National Fuel Scheme, or
  - Job Seekers Allowance for over six months and have a child under seven years of age, or
  - Family Income Supplement

## To apply for the Better Energy Warmer Homes Scheme, you will need to submit:

1. This application form, completed and signed by you and signed and stamped by an official of the Department of Social Protection
2. Proof of ownership of your home (see page 3).

## Applicant Details (Please use block capitals. MPRN is an 11 digit number on top right of electricity bill.)

Name of Applicant: \_\_\_\_\_ MPRN: 

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Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Alternative Telephone No.: \_\_\_\_\_

## Applicant Declaration

- I confirm that I am the owner of the above house, that I live there permanently and to the best of my knowledge it was constructed before 2006.
- Where claiming on basis of Job Seekers Allowance, I have a child less than seven years of age.
- I understand that where I misrepresent my eligibility for the Better Energy Warmer Homes scheme, I agree to compensate SEAI for all costs incurred for any works completed.
- I understand and agree to the section entitled "Exclusion of SEAI's liability" set out below.
- I understand that :
  - my personal data is being collected for the purposes of administering and delivering the Better Energy Warmer Homes Scheme (including verifying grant eligibility and to assist in the calculation of credits for energy suppliers) and may be shared with third parties where necessary for delivery of the Scheme;
  - my personal data may be used for audit and anti-fraud detection purposes; and
- I consent to the use of my personal data in this way.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Confirmation of receipt of eligible allowance from Department of Social Protection

I confirm that (insert name of applicant or his/her spouse as appropriate)

\_\_\_\_\_ is in receipt of (please tick as appropriate):

- Fuel Allowance as part of the National Fuel Scheme
- Job Seekers Allowance for over six months
- Family Income Supplement.

Official stamp from Department of Social Protection

DSP Employee signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Turn Page Over →**

To help us assess the needs of your home please answer the questions below. If you require any assistance with the completion of these questions please call 1800 250 204.

**1. What is the main fuel you use to heat your rooms?**

Oil  Gas  Electricity  Solid-fuel e.g. coal

**2. What is the main fuel you use for hot water?**

Oil  Gas  Electricity  Solid-fuel e.g. coal

**3. Does your hot water cylinder have:**

Lagging jacket?  Factory fitted insulation?  No insulation or no tank?

**4. Is your house in a large town or city?** Yes  No

**5. Approximately, when was your house built:**

Before 1920s?  1920s – 1930s?  1940s – 1960s?

1960s – 1980s?  1990s – today?

**6. Which of the following property types best describes your house:**

Detached House?  End-of-Terrace House?  Mid-Terrace House?   
Ground-floor apartment?  Mid-floor apartment?  Top-floor apartment?   
Other (if none above apply)?

**7. Does your house have a chimney?** Yes  No

**8. Does your house have a porch or draft lobby?** Yes  No

**9. Does your house have solar panels for hot water?** Yes  No

**10. Do you use an electric immersion for hot water in summer?** Yes  No

**11. Do you have an electricity or gas allowance (from Department of Social Protection)?** Yes  No

**12. How many people live in your house?** Number:

**13. How many people living in your house are in employment?** Number:

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## Proof of ownership of your home

As proof of ownership of your home please provide a copy of one of the following documents. Your name and address must be clearly indicated on the document:

- House insurance (Not a quote)
- Mortgage statement
- Deeds
- Letter from a local Peace Commissioner confirming your ownership of your home
- Letter from your Local Authority regarding the Household Charge

\*Where none of the above documents are easily available SEAI will consider Local Property Tax notification as an indication that the applicant has a connection with the home. This must be supported by a utility bill in the name of the person as the same address.

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## Please submit your application form and supporting details by post or email to:

Better Energy Warmer Homes Scheme  
Sustainable Energy Authority of Ireland,  
PO BOX 119,  
Cahirciveen,  
Co. Kerry

or

[warmehomes@seai.ie](mailto:warmehomes@seai.ie)

SEAI reserve the right to request additional proof of eligibility.

**If you require any assistance or want to know more about the scheme, please call Freephone 1800 250 204.**

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## Exclusion of SEAI's liability

- SEAI is not paid by home owners for works done under the Better Energy Warmer Homes Scheme.
- SEAI is not responsible for, and hereby excludes all liability (including in respect of any direct, indirect or consequential loss or damage) whatsoever arising out of or in connection with (i) any defects in any works or services undertaken under the Better Energy Warmer Homes Scheme, (ii) any damage caused, and (iii) any default, acts, omissions or negligence.
- The building contractor that does the works in your home under the Better Energy Warmer Homes Scheme will provide you with:
  - a guarantee that the works undertaken will be fit for the purpose intended for a period of 24 months from completion of the relevant works; and, where applicable,
  - a separate 25 year guarantee from the cavity wall supplier.
- You should ensure that you get these guarantees before works are started in your home. Please note that you are solely responsible for ensuring that you are provided with the guarantee(s). If there is any problem with or defects in the works, you should ask the building contractor or cavity wall supplier to remedy the defect in accordance with the guarantee(s) provided to you.
- If the building contractor or cavity wall supplier will not remedy any defect in accordance with the guarantee, please let us know and we will implement our complaints process which hopefully should bring about an amicable resolution between you and the building contractor in relation to the matter. If the complaints process does not bring about an amicable resolution, you can take whatever further steps you feel are necessary to vindicate your position, but please note that SEAI will have no further involvement once the complaints process has been completed.
- If you do not understand the implications of the above, we recommend that you get independent legal advice.